

# Accounts Office Karachi

A..C.5.

(See Para. (5) of Annex. A to Chapter 2 of section IV Audit Code)

## LAST PAY CERTIFICATE

Personal #: 10046939  
Name: HANIF MUHAMMAD MERCHAWALA  
Dsg: MANAGING DIRECTOR

DDO: KQ2307  
Date Of Transfer: 01.08.2018  
Date Of leaving: 01.08.2018

Reason for Issuance: 03 Retirement(All Types)

The rates of Pays, Allowances and Deductions are as under:

### PAY & ALLOWANCES:

0001 Basic Pay	132,230.00
1947 Medical Allow 15% (16-22)	6,782.00
2199 Adhoc Relief Allow @10%	2,235.00
2225 Adhoc Relief All 2017 15%	19,834.00
2247 Adhoc Relief All 2018 10%	13,223.00
1001 House Rent Allowance 45%	15,758.00
1518 Entertainment Allowance	600.00
1540 Orderly Allowance	14,000.00
Gross Pays and Allowance	206,412.00

### DEDUCTION:

3609 Income Tax	6,854.00
3020 GPF Subscription - Rs8050	8,050.00
3506 BenevolentFund sind6-19	1,983.00
3508 Group Insurance Sindh	990.00

Total Deductions

17,877.00

### ADDITIONAL LOAN DETAILS

Principal

Balance

Recovery to Date

### INCOME TAX DETAILS:

Total Income

Taxable Income

Tax Payable

Tax Deducted

### LEAVES DETAILS:

LFP:	Opening Balance	Leave Availed	Leave Balance
Casual Leave:	4	0	4

# Accounts Office Karachi

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(See Para. (5) of Annex. A to Chapter 2 of section IV Audit Code)

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Personal #: 10046939  
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Date Of Transfer: 01.08.2018  
Date Of leaving: 01.08.2018

Reason for Issuance: 03 Retirement(All Types)

The rates of Pays, Allowances and Deductions are as under:

PAY & ALLOWANCES:	
1546 Qualification Allowance	500.00
1549 Senior Post Allowance	1,250.00

Gross Pays and Allowance	206,412.00
DEDUCTION:	

Total Deductions	17,877.00
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**NO. SOI(SGA&CD)-3/48/2002**  
**GOVERNMENT OF SINDH**  
**SERVICES, GENERAL ADMINISTRATION**  
**AND COORDINATION DEPARTMENT**

**Karachi, dated the 11<sup>th</sup> July, 2018**

**NOTIFICATION**

On attaining the age of superannuation (60 years), Mr. Hanif Muhammad Mirchiwala, an officer of Provincial Secretariat Service (BS-20), Managing Director, Sindh Mass Transit Authority, Transport & Mass Transit Department shall retire from Government service, with effect from 13.07.2018.

**MAJOR ® AZAM SULEMAN KHAN**  
**CHIEF SECRETARY SINDH**

**NO: SOI(SGA&CD)-3/48/2002**

**Karachi, dated the 11<sup>th</sup> July, 2018**

A copy is forwarded to:-

1. The Chairman, Planning & Development Board, Sindh, Karachi.
2. The Principal Secretary to Governor Sindh, Karachi.
3. The Principal Secretary to Chief Minister Sindh, Karachi.
4. The Chairman, C.M.'s Inspection, Enquiries & Implementation Team.
5. The Secretary Provincial Ombudsman, Secretariat, Karachi.
6. The Chairman, Enquiries & Anti-Corruption Establishment Sindh, Karachi.
7. The Administrative Secretaries (all) Government of Sindh.
8. The Senior Member Board of Revenue, Sindh.
9. The Accountant General Sindh, Karachi.
10. The Commissioner (all) in Sindh.
11. The Consultant to Chief Secretary, Sindh for Courts Affairs, Karachi.
12. The Deputy Commissioners (all) in Sindh.
13. The Deputy Secretary (Staff) to Chief Secretary, Sindh, Karachi.
14. The Director (Public Relation) to Chief Secretary Sindh, Karachi.
15. The Publisher, Sindh Govt. Printing Press, Karachi.
16. The Private Secretary to Chief Secretary Sindh, Karachi.
17. The Private Secretary to Minister concerned
18. Officer concerned.
19. Office order file.

**(SHAFQAT ALI ABRO)**  
**SECTION OFFICER-I**





NO. SOI(SGA&CD)-3/48/2002  
GOVERNMENT OF SINDH  
SERVICES, GENERAL ADMINISTRATION  
AND COORDINATION DEPARTMENT

Karachi, dated the 07<sup>th</sup> August, 2018

**NOTIFICATION**

Mr. Hanif Muhammad Mirchiwala, Retired Officer of PSS (BS-20), Ex-Managing Director, Sindh Mass Transit Authority, Transport & Mass Transit Department, Government of Sindh, is hereby granted 365 days leave encashment in lieu of Leave Preparatory to Retirement, as admissible under Rule-20 of the Sindh Civil Servant Leave Rules, 1986 read with Finance Department's letter No. FD(SR-II) 154(75) (55) dated 25.05.1986 and letter No. FD(SR-IV)15-26/2012 dated 03.10.2012, as admissible under rules.

**MAJOR @ AZAM SULEMAN KHAN**  
**CHIEF SECRETARY SINDH**

Karachi, dated the 07<sup>th</sup> August, 2018

NO. SOI(SGA&CD)-3/48/2002

A copy is forwarded to:-

1. The Chairman, Planning & Development Board, Sindh, Karachi.
2. The Principal Secretary to Governor Sindh, Karachi.
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4. The Chairman, C.M.'s Inspection, Enquiries & Implementation Team.
5. The Secretary Provincial Ombudsmen, Secretariat, Karachi.
6. The Chairman, Enquiries & Anti-Corruption Establishment Sindh, Karachi.
7. The Administrative Secretaries (all) Government of Sindh.
8. The Senior Member Board of Revenue, Sindh.
9. The Accountant General Sindh, Karachi.
10. The Commissioner (all) in Sindh.
11. The Consultant to Chief Secretary, Sindh for Courts Affairs, Karachi.
12. The Deputy Commissioners (all) in Sindh.
13. The Deputy Secretary (Staff) to Chief Secretary, Sindh, Karachi.
14. The Director (Public Relation) to Chief Secretary Sindh, Karachi.
15. The Publisher, Sindh Govt. Printing Press, Karachi.
16. The Private Secretary to Chief Secretary Sindh, Karachi.
17. The Private Secretary to Minister concerned
18. Officer concerned.
19. Office order file.

(SHAFQAT ALI ABRO)  
SECTION OFFICER-I



The Managing Director,  
SNITA  
Kowale

Q1 per m8  
Q2 per m8  
Q3 per m8  
Q4 per m8  
Q5 per m8  
Q6 per m8  
Q7 per m8  
Q8 per m8  
Q9 per m8  
Q10 per m8

Sub: 365 days leave encasement is lieu of  
leave preparatory to Retirement.

Dear Sir,

It is to submit that I have understood  
was retired from the post of T.D., SNITA on 13/7/2018  
The SNITAs had issued a Notification on 7/6/2018  
regarding grant of 365 days leave encasement  
lieu of leave preparatory to Retirement.

Hence my last posting was as T.D.,  
Social Work Training Authority, so the leave  
for my case, and submit bill accordingly  
for my case, and submit bill accordingly  
and wife with regards.

Yours sincerely  
3d/8/2018

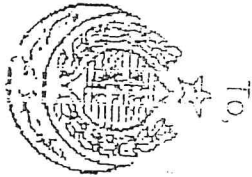
1/ Sub: SNITA.

Hand Muhammed T. Al-Sayid  
retired T.D., SNITA,  
(a cadre officer of P.S. Group)  
Q306/2611478  
Email: h.mershaude@hotmail.com

Reserve & put up.

BD(A)

31/8/18



SOI(S&GAD)3-452007  
GOVERNMENT OF SINDH  
SERVICES, GENERAL ADMINISTRATION &  
COORDINATION DEPARTMENT

Karachi, dated the 11<sup>th</sup> July, 2002

To,

The All Administrative Secretaries  
Government of Sindh,  
Karachi.

SUBJECT:- DOCUMENTS REQUIRED FOR RETIREMENT AND  
ENCASHMENT OF LPR.

I am directed to refer to the subject noted above and to state that the cases of retirement and encashment of LPR may please be sent to this Department, complete in all respects as required under the rules. You may please make sure to enclose the following documents, duly authenticated, to avoid un-necessary delay in finalization of case(s) and resultant inconvenience caused to the applicant(s):

1. RETIREMENT ON SUPERANNUATION
  - i) Matric certificate
2. RETIREMENT ON VOLUNTARY BASIS.
  - i) Application of the officer.
  - ii) Service qualifying certificate.
  - iii) No enquiry/No dues certificate specifying the date of issuance of certificate.
3. ENCASHMENT IN LIEU OF LPR.
  - i) Notification of retirement.
  - ii) LAC issued from A.G. Sindh.
  - iii) No enquiry/No dues certificate specifying the date of issuance of certificate.

(ALI BAHADUR KAZI)  
SECTION OFFICER.II





No.SOI(SGA&CD)4-10/122/2018  
**GOVERNMENT OF SINDH**  
**SERVICES, GENERAL ADMINISTRATION**  
**AND COORDINATION DEPARTMENT**

Karachi, dated the 30<sup>th</sup> July, 2018

1. The Chairman, Planning & Development Board Sindh, Karachi.
2. The Senior Member, Board of Revenue Sindh, Karachi.
3. The Additional Chief Secretaries (all), Government of Sindh, Karachi.
4. The Principal Secretary to Governor Sindh, Karachi.
5. The Principal Secretary to Chief Minister Sindh, Karachi.
6. The Chairman, Enquiries & Anti-Corruption, Establishment Sindh, Karachi.
7. The Chairman, Chief Minister's Inspection, Enquiries & Implementation Team.
8. The Chairman, Sindh Public Services Commission, Hyderabad
9. The Chairman, Sindh Services Tribunal, Karachi
10. The Secretary, Provincial Ombudsman Secretariat, Karachi.
11. The Administrative Secretaries to Government of Sindh
12. The Inspector General Police, Sindh, Karachi.
13. The Commissioners (All) in Sindh
14. The Deputy Commissioners (All) in Sindh

**SUBJECT :- DOCUMENTS REQUIRED FOR RETIREMENT AND LEAVE**  
**ENCASHMENT IN LIEU OF LPR.**

I am directed to refer to this department's letter No.SOI(S&GAD)3-46/2002, dated 11.07.2002, on the subject noted above (**copy enclosed**) and to inform that the Competent Authority has taken serious notice of late processing / submitting of the cases with regard to retirement of Government employees, as well as, the submission of the incomplete cases for approval.

2. Moreover, the photocopies of documents required for the retirement / Leave Encashment in lieu of LPR are not being attested / authenticated by the Administrative Departments that are essentially required to be attested / authenticated as the original are available with the Administrative Departments.

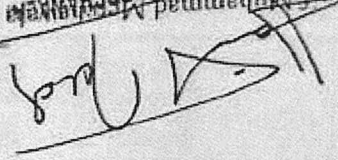
3. Accordingly, the Administrative Departments are required to submit the cases of Government employees atleast six (06) months prior to their date of retirement on attaining the age of superannuation i.e. 60 years and make sure to enclose following documents, duly authenticated / attested to avoid unnecessary delay in finalization of case(s) :-



Continued on Page 2/

DISPATCH FROM  
SMTC / T&MT. Deptt  
Dairy No. 51  
Dated: 31.8.18



Appendix to GRPS and GAD No. 4430 PS Dated 22 <sup>nd</sup> Oct, 1954	Office copy	(Hanif Muhammad Merchawala) Name of Assuming Officer	(To be sent to the immediate superior)	Sir,	I have assumed the charge of the post of Managing Director, Sindh Mass Transit Authority on this day i.e. Friday noon	I hereby assume all posts which I held on 27 <sup>th</sup> April, 2018.	Have the honour to be	Your most obedient servant	 (Hanif Muhammad Merchawala) Managing Director Sindh Mass Transit Authority Government of Sindh	(To be sent the AG Sindh direct)	Certified that charge of the post of Managing Director, Sindh Mass Transit Authority (BS-20), was assign by (SGA&CD) On the 27-04-2018 forenoon	Permanent Advance of Rupees made over to Assuming Officer (Hanif Muhammad Merchawala)	Specimen of the signatures of Assuming & Assumed Officer annexed.	Station Karachi Dated: 27-04-2018	(Gen 55-c) Specimen of the Signature of (Hanif Muhammad Merchawala) Signature (Hanif Muhammad Merchawala) Signature (Hanif Muhammad Merchawala) Signature (Hanif Muhammad Merchawala) Dated 27-04-2018 (H.N) (Hanif Muhammad Merchawala) Managing Director Sindh Mass Transit Authority Government of Sindh
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53





NO. SOI(SGA&CD)-3/48/2002  
GOVERNMENT OF SINDH  
SERVICES, GENERAL ADMINISTRATION  
AND COORDINATION DEPARTMENT

Karachi, dated the 26<sup>th</sup> April, 2018

**NOTIFICATION**

Mr. Hanif Muhammad Mirchiwala, an officer of Provincial Secretariat Service (BS-20), awaiting posting, is posted with immediate effect and until further orders as Managing Director, Sindh Mass Transit Authority, Transport & Mass Transit Department, vice Mr. Muhammad Athar, transferred and directed to report to Transport & Mass Transit Department.

RIZWAN MEMON  
CHIEF SECRETARY SINDH

Karachi, dated the 26<sup>th</sup> April, 2018

NO: SOI(SGA&CD)-3/48/2002

A copy is forwarded to:-

1. The Chairman, Planning & Development Board, Sindh, Karachi.
2. The Principal Secretary to Governor Sindh, Karachi.
3. The Principal Secretary to Chief Minister Sindh, Karachi.
4. The Chairman, C.M.'s Inspection, Enquires & Implementation Team.
5. The Secretary Provincial Ombudsmen, Secretariat, Karachi.
6. The Chairman, Enquires & Anti-Corruption Establishment Sindh, Karachi.
7. The Administrative Secretaries (all) Government of Sindh.
8. The Senior Member Board of Revenue, Sindh.
9. The Accountant General Sindh, Karachi.
10. The Commissioner (all) in Sindh.
11. The Consultant to Chief Secretary, Sindh for Courts Affairs, Karachi.
12. The Deputy Commissioners (all) in Sindh.
13. The Deputy Secretary (Staff) to Chief Secretary, Sindh, Karachi.
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15. The Publisher, Sindh Govt. Printing Press, Karachi.
16. The Private Secretary to Chief Secretary Sindh, Karachi.
17. The Private Secretary to Minister concerned
18. Officer concerned.
19. Office order file.

(SHAFQAT ALI ABRO)  
SECTION OFFICER-I





OFFICE OF THE ACCOUNTANT GENERAL, SINDH  
KARACHI

NO. GAA. 4/ARF. 240 / VOT 14 XII dated 09-03-18

To,

The Secretary to Government of Sindh,  
~~SECRET~~ CD Department,  
Karachi.

SUBJECT: ENCASHMENT OF 365 DAYS LEAVE IN LIEU OF L.P.R IN RESPECT OF  
MTR/MRS. Haniy Muhammad Syed

Reference: Your Office Memo No. SOI (SECRET) - 3/42/2002  
It is certified that encashment of 365 (Three Hundred and Sixty Five) days  
leave in lieu of L.P.R is due and admissible to the above named officer.

NO. GAA. 4/ARF. 240 / VOT 14 XII dated \_\_\_\_\_

Copy forwarded for information to:-

Mrs. Haniy Muhammad Syed

Assistant Accounts Officer  
Office of the Accountant General  
Sindh, Karachi.  
M. Syed  
09/03/18  
XXXX/104



NO. SOI(SGA&CD)-3/48/2002  
GOVERNMENT OF SINDH  
SERVICES, GENERAL ADMINISTRATION  
AND COORDINATION DEPARTMENT

Karachi, dated the 11<sup>th</sup> July, 2018

**NOTIFICATION**

On attaining the age of superannuation (60 years), Mr. Hanif Muhammad Mirchiwala, an officer of Provincial Secretariat Service (BS-20), Managing Director, Sindh Mass Transit Authority, Transport & Mass Transit Department shall retire from Government service, with effect from 13.07.2018.

MAJOR @ AZAM SULEMAN KHAN  
CHIEF SECRETARY SINDH

NO: SOI(SGA&CD)-3/48/2002 Karachi, dated the 11<sup>th</sup> July, 2018

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18. Officer concerned.
19. Office order file.

(SHAFQAT ALI ABRO)  
SECTION OFFICER-I



## NO DEMAND CERTIFICATE

This is to certify that no dues including overpayment, losses sustained by the government on account of financial irregularities and audit observations etc. are outstanding against Mr. HANIF MUHAMMAD MERCHAWALA PSS B-20 of this department retiring/retired on 13-07-2018

*Muhammad Farid*

Services, General Administration &  
Coordination Department  
Government of Sindh

MUHAMMAD RIAZUDDIN  
Secretary (Services)  
Services General Administration  
& Coordination Department  
Government of Sindh

SAEED AHMED AWAN  
Secretary  
Transport & Mass Transit Deptt.  
Government of Sindh

GHULAM FAROOQ MANGRIO  
Section Officer (General) / DDO  
Transport & Mass Transit Deptt.  
Government of Sindh



## NO DUES CERTIFICATE

This is to certify that no government dues are outstanding against

Mr. HANIF MUHAMMAD MERCHAWALA PSS B-20

of this department, retiring/retired on 13-07-2018 except the following:-

S.#	Nature of Recovery	Principle Amount	Amount Deducted	Balance Outstanding
1	Salary for the period from 14-7-18 to 31-7-18	Rs 119,852	0	Rs 119,852
2	XXX	XXX	XXX	XXX
3	XXX	XXX	XXX	XXX

*Muhammad Riazuddin*

Services, General Administration  
& Coordination Department  
Government of Sindh  
**MUHAMMAD RIAZUDDIN**  
Secretary (Services)  
Services General Administration  
& Coordination Department  
Government of Sindh

17/10  
1 Gen  
*[Signature]*  
**SAEED AHMED AWAN**  
Secretary  
Transport & Mass Transit Deptt.  
Government of Sindh  
**GHULAM FAROOQ MANGRHO**  
Section Officer (General) / 000  
Transport & Mass Transit Deptt.  
Government of Sindh



Sa. No. SS 212644

Roll No. 64704

**Board of Intermediate and Secondary Education, Karachi.**



I certify that:

HANIF MUHAMMAD MECHAYALA

Son/Daughter of

MUHAMMAD UMAR

whose date of birth is

FOURTEENTH

day of JULY,

one thousand nine hundred

FIFTY-EIGHT.

has duly passed the Secondary

School Certificate Examination held in the month of June, 1973 as a

Regular / Private Candidate in the subjects mentioned below and has been

placed in the THIRD Division.

He/She obtained 421 1/2 marks in the aggregate out of 900/1000.

**COMPULSORY SUBJECTS**

1. Urdu/Bangali <sup>Normal Course</sup>  
<sub>Every Student's Course</sub>

2. English <sup>Normal Course</sup>  
<sub>Advanced Course</sub>

3. Islamiat

4. X

**ELECTIVE SUBJECTS**

TYPEWRITING.

1. SOCIAL STUDIES.

2. GENERAL SCIENCE.

3. ARITHMETIC & BOOK-KEEPING.

4. ECONOMICS & COMMERCIAL

5. BUSINESS METHOD & GEOGRAPHY.

6. LECTURES/RESPONDENCE.

Obtained  
distinction/s in

{  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dated, the 1st February, 1975

(B.B.A. Rizvi)

Secretary

1. Mark sheet 33% in a subject at a point deducted of 10% aggregate.  
2. This Certificate is issued without intervention of parent.



Accounts Office Karachi

5.

Para. (5) of Annex. A to Chapter 2 of section IV Audit Code)  
LAST PAY CERTIFICATE

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DEDUCTION:

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Total Deductions

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# Accounts Office Karachi

A.T.C.5.

(See Para. (5) of Annex. A to Chapter 2 of section IV Audit Code)

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3020 GPF Subscription - Rs8050	8,050.00
3506 Benevolent Fund sindh-19	1,983.00
3508 Group Insurance Sindh	990.00

17,877.00

### Total Deductions

Recovery to Date

### ADDITIONAL LOAN DETAILS

Principal

Balance

Tax Deducted

### INCOME TAX DETAILS:

Total Income

Taxable Income

Tax Payable

Leave Balance

### LEAVES DETAILS:

Opening Balance

Leave Availed

LFP:  
Casual Leave:





PAKISTAN National Identity Card  
National  
Name: Farooq Mangroo  
Ghulam Farooq

OF SINDH  
SS TRANSIT  
ENT  
February, 2018  
4/2/18

SPECIM  
MANC  
ACTI  
CIRCU  
MA

Farooq Mangroo  
Mohammed Isha Mangroo  
Gender: Country of Birth: Pakistan  
M  
Nationality Number: 1241-6131925 Date of Birth: 15.02.1977  
Date of Issue: 15.02.2018

M FAROOQ  
S TRANSIT  
KARACHI  
TRANSPORT &  
F SINDH

1. Com. Spec

2. Com. Spec  
3-20-14 M FAROOQ MANGROO  
Section Officer (General) / DDO  
Transport & Mass Transit Deptt  
Government of Sindh

3. Com. Spec  
GHULAM FAROOQ MANGROO  
Section Officer (General) / DDO  
Transport & Mass Transit Deptt  
Government of Sindh

Attested:-

NIC  
Khas

SECRETARY  
Transport & Mass Transit  
Department  
Government of Sindh

NIC No. 42301.0916965-9.





(2)

NO: FD/SO (RES-V)AA-5(220)/2018-19

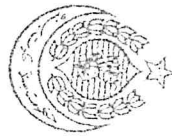
Karachi dated 29<sup>th</sup> March, 2018

A copy is forwarded for information to:-

1. The Chairman, Planning & Development Board Sindh, P&DD, Karachi.
2. The Secretary, Transport & Mass Transit Department, Gov t. of Sindh, Karachi w/r to his letter No.SO(G)2-90 Budget/ADP/2017-18 dated 16<sup>th</sup> March, 2018.
3. The Director (Accounts), BSC, State Bank of Pakistan, Karachi.
- ✓ 4. The Sr. Vice President, NBP, Head Office, Karachi.
5. The Managing Director, Sindh Mass Transit Authority, Karachi.
6. The Director-IT (Resource), Finance Department, Karachi.
7. The Manager (Operation), NBP, Income Tax Building Branch, Karachi.
8. The Treasury Officer, Karachi.
9. Master File 2017-18.

(ABDUL HAMEED KHAN NIAZI)  
SECTION OFFICER (RES-V)

Section Officer (Resource)  
Govt. of Sindh  
Government of Sindh



NO: F.D.SO(RES-V)/AA-5(220)/2018-19  
**GOVERNMENT OF SINDH**  
**FINANCE DEPARTMENT**  
Karachi dated, 29<sup>th</sup> March, 2018.

Tele No. 021-99222132  
Fax No. 021-99222123

To,

The Accountant General Sindh,  
Karachi.

**SUBJECT: - OPENING OF LAPSABLE ASSIGNMENT ACCOUNT IN PAK RUPEES  
TITLED “UPGRADATION OF TRAFFIC SIGNALS.”**

I am directed to convey the sanction for opening of Lapsable Assignment Account in Local Currency titled “*Upgradation of Traffic Singals*” of Transport and Mass Transit Department, Government of Sindh at National Bank of Pakistan (NBP), Income Tax Building Branch, Karachi.

2. The above account will be operated jointly by *Mr. Muhammad Athar*, Managing Director, Sindh Mass Transit Authority and *Mr. Ghulam Farooq Mangrio*, Section Officer (General), Transport & Mass Transit Department, Government of Sindh as Principal and Co-signatories respectively, whose specimen signatures duly attested and copies of CNICs, are attached herewith.
3. It is, therefore, requested that necessary authority may be issued for the opening of Lapsable Assignment Account at National Bank of Pakistan (NBP), Income Tax Building Branch, Karachi.
4. The above account will be operated/maintained in accordance with the approved revised procedure circulated by the CGA vide No.AC-II/1-39/08-Vol/632, dated 24-09-2008.
5. The funds in the Assignment Account will be provided through sanctioned Current/Development budget grant.

(ABDUL HAMEED KHAN NIAZI)  
SECTION OFFICER (RES-V)  
for Secretary to Govt. of Sindh

P.T.O.





OFFICE OF THE

**ACCOUNTANT GENERAL SINDH**

KARACHI

Phone: 021-99244755

Fax: 021-99244756

Pakistan Audit & Accounts Complex, Near Nipa Chowrangji, Karachi Web: [www.agsindh.gov.pk](http://www.agsindh.gov.pk)

.....2.....

Condition for opening of lapsable assignment account in Pakistan rupees under the title 'UPGRADATION OF TRAFIC SIGNAL ' the revised procedure of assignment account circulated No. AC-II/39/08-vol-V/632 dated: 24-09-2008 will be followed. The account will be jointly by following two officers:

1 Mr. Ghulam farooq Mangrio  
Section Officer (General),

2. Mr. Hanif Muhammad Mirchiwala,  
Managing Director,

The above account shall be lapsable at the end of each financial year. Regular account of the expenditure out of this assignment account will be auditable by the Auditor General of Pakistan. The above terms are subject to modification from time to time for better financial discipline.

Instruction regarding recording of expenditure budgeting and reconciliation and post audit etc. under the revised procedure for operation of assignment account should be followed strictly.

**BUDGETING AND RECONCILIATION:**

- I. The drawing authority shall be responsible for preparation and of detailed object-wise budget estimates to the MOF through ministries/division for budgeting strictly.
- II. On a monthly basis the NBP shall send a bank statement to the drawing authorities /DDO for the assignment bank account that it maintains.
- III. The drawing authorities shall be primarily responsible for accounting of expenditure on the daily basis. On the basis of this record and the bank statement the drawing authorities will render classified account of expenditure to the AG/DAO on a monthly basis (by fifth of each month) and ensure its conclusion in the AG/DAO's account. The variation, if any will be reconciled and appropriate entries made to bring the accounting record up to date. Monthly / quarterly release of fund will be subject to reconciliation with AGPR.
- IV. The Drawing authorities of project will also project expenditure to the AG/DAO in the form an Annex-B
- V. The amount remaining un-drawn against the authorized fund ceiling at close of financial year will be intimated by the NBP to AG/DAO in respect of each assignment account.
- VI. The balance in the existing non-lapsable assignment account if any remaining un-spent on June 30, 2018 will not be available it revival through fresh budgetary ceiling.

ACCOUNTS OFFICER/AAC

OFFICE OF THE

**ACCOUNTS OFFICER GENERAL SINDH**

KARACHI

Phone: 021-99244755

Fax: 021-99244756

Pakistan Audit & Accounts Complex, Near Nipa Chowrang, Karachi Web: www.agsindh.gov.pk

No. AGS/AAC/2017-18

dt: -6-2018.

To

The Manager,  
National Bank of Pakistan.  
NBP Income Tax Building Branch,  
Karachi.

SUB: OPENING OF LAPSABLE ASSIGNMENT ACCOUNT UNDER THE TITLE OF  
"UPGRADATION OF TRAFIC SIGNAL" TRANSPORT AND MASS TRANSIT

DEPTT.

In pursuance of the department's letter No.SO(G)2-90/BUDGET/2017-18 dt:7-3-2018 and Finance Department letter No.FD.SO(Res-V)/AA-5(220)/2017-18 DT:29-3-2018, and letter even No.dt:5-6-2018, you are hereby authorized to open a lapsable Assignment Account in Local Currency under the title of "UPGRADATION OF TRAFIC SIGNAL" in NBP Income Tax Building, Branch Karachi..

The Accounts shall be subject to the condition annexed to this authority.  
1. Specimen Signatures of the officers authorized to operate jointly by:

1.Mr.Ghulam farooq Mangrio  
Section Officer (General),

2.Mr.Hanif Muhammad Mirethwala,  
Managing Director,

NO.EVEN

ACCOUNTS OFFICER/AAC  
DT: -5-2018.

Copy to:

1. The Director General Audit Sindh,Karachi.
2. Secretary,Transport and Mass Transit, Government of Sindh ...
3. Section Officer (General).
4. Managing Director..
5. Branch Officer, Special Seal Authority, Local
6. AO/AAC
7. SO (Res-V) Finance Department, Government of Sindh.

ACCOUNTS OFFICER/AAC



**Centralized Account Opening Form**

Authority to operate Account ☐ Single ☐ Jointly ☐ Either or Survivor  
(Please select relevant box only)  
Nature of Account ☐ PLS Account ☐ Current A/C ☐ Any Other  
(Please select relevant box only)  
Branch Name: \_\_\_\_\_ Branch Code: \_\_\_\_\_ Date: \_\_\_\_\_  
Title of Account: \_\_\_\_\_ Account No: \_\_\_\_\_

**Personal Information-Applicant No.1**

Name: Ghulam Farooq Mangrio Mother's Name: \_\_\_\_\_  
Father/Husband's Name: Mahamood & Begum Marital Status: Married  
Date of Birth: 16.2.1977 CNIC No: 42401-8813177 Issue Date: 10-12-2017 Expiry Date: 10.12.19  
Place of Birth: M. Feroze Nationality: Pakistani Religion: Muslim Education: 07.4  
Employment Detail: \_\_\_\_\_ Designation: Section Officer Source of Fund: \_\_\_\_\_  
Purpose of Account: Govt. Assignment Expected Monthly Income: \_\_\_\_\_  
ATM Card Required: \_\_\_\_\_ SMS Alert Required: \_\_\_\_\_ Mobile: 03060034468  
Current Mailing Address: Transport & Mass Transit, 80.5 Bkgd. South Karachi, 75000  
District/Tehsil: Karachi City: Karachi Email: \_\_\_\_\_ Contact: 02199211017  
Temporary Address: \_\_\_\_\_  
Permanent Address: \_\_\_\_\_  
Name: \_\_\_\_\_ ~~\_\_\_\_\_~~ **NEXT OF KIN** CNIC No: \_\_\_\_\_  
Relationship: \_\_\_\_\_ Contact: \_\_\_\_\_ Email: \_\_\_\_\_  
Permanent Address: \_\_\_\_\_

**Documents Required**

- ☒ Attested Copy of Valid CNIC
- ☒ Attested Copy of valid CNIC Next of Kin
- ☒ Copy of Utility Bill

**Applicant Signature**

**GHULAM FAROOQ MANGRIO**  
Section Officer (General) / DDO  
Transport & Mass Transit Deptt.  
Government of Sindh.





From the Page.

8. Pl. process the case as per rule of joining.

  
6/9/18

AD (91.)

Leave Encashment Bill of ex-MD Hanif sb  
is attached for your necessary action & Signature  
Please.

  
10/10/18

~~10 DIR (A&H) / DDO-SMTA.~~


Sanction order for grant of 365 days  
leave encashment in respect of Mr. Mohammed  
Hanif Muslimi ex-MD, SMTA may be signed  
as attached at #1A. pl.

  
13/9/18

~~11. MD SMTA. Signed.~~

  
14/9

~~12. Dir (Adm.)~~

  
14/9/18

~~13. SD (A&H)~~

  
14/9

14. Account officer Orange Lvi

RECEIVED AT  
SMTC/T&MT, Deptt  
Dairy No: 1457  
Dated: 13/09/18

DISPATCH  
SMTA-TMTD  
Dairy No: 877  
Dated: 07-9-2018

RECEIVED  
SMTA-TMTD  
Dairy No: 869  
Dated: 4-9-2018

RECEIVED  
SMTA-TMTD  
Dairy No: 887  
Dated: 13-9-2018

RECEIVED  
SMTA-TMTD

Dairy No: 801  
Dated: 14/9/18

DISPATCH  
SMTA-TMTD  
Dairy No: 893

GOVERNMENT OF SINDH  
TRANSPORT AND MASS TRANSIT DEPARTMENT

NOTE SHEET

**SUBJECT: 365 DAYS LEAVE ENCASHMENT IN LIEU OF LEAVE PREPARATORY TO RETIREMENT**

PUC is application submitted by Mr. Hanif Muhammad Merchewala retired Managing Director, Sindh Mass Transit Authority (SMTA) (a Cadre Officer of PSS Group) was retired from the post of Managing Director, SMTA on 13-07-2018 (Flag-A).

The Services General Administration & Coordination Department, Govt. of Sindh had issued a Notification on 07-08-2018 regarding grant of 365 days leave encashment in lieu of leave preparatory to retirement (Flag-B).

Mr. Merchewala has requested to process his case for grant of 365 days leave encashment in lieu of LPR from this office as he retired from Government job as Managing Director, SMTA.

If agreed to his case may be forwarded to Accountant General, Sindh for taking further necessary action.

DEPUTY DIRECTOR  
(ADMINISTRATION & HR)

The request of Mr. Hanif Muhammad Merchewala, ex-MD SMTA for grant of 365 days leave encashment may be processed and sent to AG Sindh for approval.

RECEIVED AT

SMTA/T&MT, Deptt  
Dairy No. 1416

RECEIVED  
SMTA-TMTD

DISPATCH FROM  
SMTA/T&MT, Deptt  
Dairy No. 163  
Dated: 11-9-18

DISPATCH -  
SMTA-TMTD

Dairy No. 867  
Dated: 05-9-2018

MD SMTA. As proposed. However, problem may be ensured. 4/9/18  
Dir Admin





GOVERNMENT OF SINDH  
SINDH MASS TRANSIT AUTHORITY  
TRANSPORT & MASS TRANSIT  
DEPARTMENT

## ORDER

**NO.SO(Gen.)2(18)/2018:-** Sanction is hereby accorded to the granted 365 days Leave Encashment in lieu of Leave Preparatory to Retirement, as admissible under Rule-20 of the Sindh Civil Servant Leave Rules, 1986 read with Finance Department's letter NO. FD(SR-II) 154(75) (55) dated 25.05.1986 and letter No.FD(RS-IV)15-26/2012 dated 03.10.2012, amounting Rs.15,86,760/- (Rupees One Million Five Hundred Eighty Six Thousand Seven Hundred Sixty Only) in favor of Mr. Hanif Muhammad Mirchiwala, Retired Officer PSS (BS-20), Ex-Managing Director, Sindh Mass Transit Authority, Transport & Mass Transit Department, Government of Sindh Karachi, budget under the Head of Account of Leave Encashment A1278, during the current financial year 2018-19, Personal ID Number- 10046939.

  
MANAGING DIRECTOR  
SINDH MASS TRANSIT AUTHORITY  
GOVERNMENT OF SINDH

**NO.SO(Gen.)2(18)/2018**

**Karachi dated the      September, 2018**

A copy is forwarded for information to: -

1. The Accountant General Sindh, Karachi.
2. The Section Officer (B&E-X), Finance Department, Government of Sindh, Karachi.
3. The Private Secretary to Secretary, Transport & Mass Transit Department, Government of Sindh, Karachi.
4. Office order file.

(HAFAEEZ RAZA SHAIKH)  
Sindh Mass Transit Authority (Admn & HR)  
Transport & Mass Transit Department